

राजस्थान सरकार
सूचना एवं जनसम्पर्क विभाग

क्रमांक- एफ ()सूजस/कम्प्यूटर/राजकाज/2018/507-511

जयपुर, दिनांक 11/1/22

राजकाज परियोजना प्रभारी
सूचना प्रौद्योगिकी एवं संचार विभाग
जयपुर ।

विषय :- राजकाज एप्लीकेशन को विभाग में लागू करने के क्रम में।

संदर्भ:- आपके पत्र क्रमांक प11(443)/DOIT&C/Proj.2021-02385/00068/2022
दिनांक 05.01.2022

उपरोक्त विषयान्तर्गत एवं संदर्भित पत्र के क्रम में विभाग से संबंधित चाही गई सूचनाएँ पत्र के साथ दिये गये प्रारूप में तैयार कर सॉफ्ट कॉपी email : support.rajkaaj@rajasthan.gov.in पर एवं हॉर्ड कॉपी पत्र के संलग्न कर भिजवाई जा रही है।

(अलका सक्सैना)
अतिरिक्त निदेशक
सूचना एवं जनसम्पर्क विभाग,
राजस्थान, जयपुर।

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. निजी सचिव, निदेशक, सूचना एवं जनसम्पर्क विभाग, शासन सचिवालय, जयपुर।
2. निजी सचिव, नॉडल अधिकारी राजकाज, सूचना एवं जनसम्पर्क विभाग, शासन सचिवालय, जयपुर।
3. एसीपी (उपनिदेशक), सूचना एवं जनसम्पर्क विभाग, शासन सचिवालय, जयपुर।
4. प्रस्थापन शाखा, सूचना एवं जनसम्पर्क विभाग, शासन सचिवालय, जयपुर।

संयुक्त निदेशक (प्रशासन)
सूचना एवं जनसम्पर्क विभाग,
राजस्थान, जयपुर।

Psg Abdul (Rajkaaj)
12/1/2022

विभाग के नोडल अधिकारी एवं PMU सदस्यों का विवरण

Project Monitoring Unit (PMU) Information

Name of Department		INFORMATION AND PUBLIC RELATIONS				Departmental Contact No.	0141-2227265
Departmental Email ID		addl.sujas.dipr@rajasthan.gov.in					
S.NO.	Member Name	Designation	Role	SSO ID	Employee ID	Mobile NO.	Email ID
1	श्रीमती अलका सक्सेना	अतिरिक्त निदेशक	Nodal	RJP199219000800	RJP199219000800	9460763631	addl.sujas.dipr@rajasthan.gov.in
2	श्री महेश चन्द्र शर्मा	संयुक्त निदेशक	PMU Member	RJUD198437005776	RJUD198437005776	9414173676	estt.dipr@rajasthan.gov.in
3	श्री मनोज कुमार मोहश्वरी	एसीपी (उपनिदेशक)	PMU Member	mkmaheshwari.doit	RJJP199119000585	9829326550	mkmaheshwari.doit@rajasthan.gov.in
4	श्री नन्दकिशोर गुप्ता	प्रोग्रामर	PMU Member	RJJP199419000950	RJJP199419000950	9828209733	nkgupta.doit@rajasthan.gov.in
5	श्री राजेन्द्र कुमावत	सूचना सहायक	PMU Member	rkumawat.doit	RJUD201337023415	9785698087	rkumawat.doit@rajasthan.gov.in
6	श्री मुकेश अटल	सूचना सहायक	PMU Member	mkatal.doit	RJBR201304026121	9887202329	mkatal.doit@rajasthan.gov.in
7	श्रीमती श्रद्धा शर्मा	सूचना सहायक	PMU Member	shradasharma.doit	RIKO201627013621	9414150626	shradasharma.doit@rajasthan.gov.in
8	श्रीमती पूनम गिदवानी	सूचना सहायक	PMU Member	poonamgidwani.doit	RIHA201316016554	9468866175	poonamgidwani.doit@rajasthan.gov.in
9	श्रीमती स्वाति मिश्रा	सूचना सहायक	PMU Member	swatimishra.doit	RIKO201627013618	9950036401	swatimishra.doit@rajasthan.gov.in
Modules to be Implemented		<input type="checkbox"/> Leave	<input type="checkbox"/> ACR	<input checked="" type="checkbox"/> NOC	<input checked="" type="checkbox"/> IPR	<input type="checkbox"/> Store	
		<input checked="" type="checkbox"/> Accommodation	<input checked="" type="checkbox"/> FTMS/Dak	<input type="checkbox"/> EIS	<input type="checkbox"/>	<input type="checkbox"/> Leave Encashment	

विभाग का विवरण

S.NO.	1
Organization Name (Eng.)	Directorate of Information Public Relations
Admin Department (Eng.)	Information and Public Relations Department
Organization Short Name (Eng.)	DIPR
Organization Name (Hindi)	निदेशालय सूचना एवं जनसंपर्क
short Name (Hindi)	सूचना एवं जनसंपर्क विभाग
Organization Category	STATE
Organization Type	Government Department
District	JAIPUR
City	JAIPUR

विभाग के अधीन आने वाले विभिन्न कार्यालय (Offices) के लेवल का विवरण

Office Level Name	Type
Direcortrate Of Information & Public Relation Office, Jaipur	State HQ
District Information & Public Relation Office, Ajmer(Ajmer)	District Level
District Information & Public Relation Office, Alwar(Alwar)	District Level
District Information & Public Relation Office, Bundi(Bundi)	District Level
District Information & Public Relation Office, Banswara(Banswara)	District Level
District Information & Public Relation Office, Baran(Baran)	District Level
District Information & Public Relation Office, Barmer(Barmer)	District Level
District Information & Public Relation Office, Bharatpur(Bharatpur)	District Level
District Information & Public Relation Office, Bhilwara(Bhilwara)	District Level
District Information & Public Relation Office, Bikaner(Bikaner)	District Level
District Information & Public Relation Office, Chittorgarh(Chittorgarh)	District Level
District Information & Public Relation Office, Churu(Churu)	District Level
District Information & Public Relation Office, Dausa(Dausa)	District Level
District Information & Public Relation Office, Dholpur(Dholpur)	District Level
District Information & Public Relation Office, Dungarpur(Dungarpur)	District Level
District Information & Public Relation Office, Hanumangarh(Hanumangarh)	District Level
District Information & Public Relation Office, Jaipur(Jaipur)	District Level
District Information & Public Relation Office, Jaisalmer(Jaisalmer)	District Level
District Information & Public Relation Office, Jalore(Jalore)	District Level
District Information & Public Relation Office, Jhalawar(Jhalawar)	District Level
District Information & Public Relation Office, Jhunjhunu(Jhunjhunu)	District Level
District Information & Public Relation Office, Jodhpur(Jodhpur)	District Level
District Information & Public Relation Office, Karauli(Karauli)	District Level
District Information & Public Relation Office, Kota(Kota)	District Level
District Information & Public Relation Office, Nagaur(Nagaur)	District Level
District Information & Public Relation Office, Pali(Pali)	District Level
District Information & Public Relation Office, Pratapgarh(Pratapgarh)	District Level
District Information & Public Relation Office, Rajsamand(Rajsamand)	District Level
District Information & Public Relation Office, Sawai Madhopur(Sawai Madhopur)	District Level
District Information & Public Relation Office, Sikar(Sikar)	District Level
District Information & Public Relation Office, Sirohi(Sirohi)	District Level
District Information & Public Relation Office, Sri Ganganagar(Sri Ganganagar)	District Level
District Information & Public Relation Office, Tonk(Tonk)	District Level
District Information & Public Relation Office, Udaipur(Udaipur)	District Level
Information & Public Relation Office, Beawar, Ajmer(Ajmer)	Block Level
Rajasthan Information Centre, Jaipur	Regional Centre
Rajasthan Information Centre, Kolkatta	Regional Centre
Rajasthan Information Centre, Mumbai	Regional Centre
Rajasthan Information Centre, New Delhi	Regional Centre

संलग्नक 'घ'

विभाग का कैडर विवरण

S.NO.	Cadre Name	Service Type	Appointing Department
1	Rajasthan Public Relations Service	State Services	Directorate of Information Public Relations
2	Rajasthan Public Relations Subordinate Service	Subordinate Services	Directorate of Information Public Relations
3	Rajasthan Information Public Relation Ministerial Services	Ministerial Services	Directorate of Information Public Relations
4	Rajasthan Class IV Services	Class-IV Services	Directorate of Information Public Relations

संलग्नक 'च'

विभाग (नियुक्तिकर्ता) जिन-जिन पदों के लिए कार्मिकों को नियुक्त करता है उन पदों का विवरण

S.NO.	1	2	3	4	5	6	7	8
Designation Name (English)	Additional Director	Joint Director	Deputy Director	Assistant Director	Public Relation officer	Chief Photographer officer	Senior Photographer	Camaramen
Designation Short Name (English)	ADIPR	JD	DD	AD	PRO	CPO	Senior Photographer	Camaramen
Designation Name (Hindi)	अतिरिक्त निदेशक	संयुक्त निदेशक	उप निदेशक	सहायक निदेशक	जनसम्पर्क अधिकारी	मुख्य फोटोधिकारी	वरिष्ठ छायाकार	केमरामैन
Designation Short Name (Hindi)	अतिरिक्त निदेशक	संयुक्त निदेशक	उप निदेशक	सहायक निदेशक	जनसम्पर्क अधिकारी	मुख्य फोटोधिकारी	वरिष्ठ छायाकार	केमरामैन
Gazetted (Yes/No)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Service Type of Designation (State, Sub-Ordinate, Ministerial, Class-IV, Other etc.)	STATE	STATE	STATE	STATE	STATE	STATE	STATE	STATE
Appointing Department of Designation	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR
Cadre of Designation	Gazetted Cadre	Gazetted Cadre	Gazetted Cadre	Gazetted Cadre	Gazetted Cadre	Gazetted Cadre	Gazetted Cadre	Gazetted Cadre
Scale	15600-39100	15600-39100	15600-39100	15600-39100	9300-34800	15600-39100	15600-39100	15600-39100
Pay Level	L-19	L-17	L-15	L-14	L-12	L-15	L-14	L-14
Type (Promotion, Recruitment, Both)	Promotion	Promotion	Promotion	Promotion	Both	Promotion	Promotion	Promotion
How many % to be filled by Promotion	100%	100%	100%	100%	50%	100%	100%	100%
How many % to be filled by Recruitment					50%			

9	10	11	12	13	14	15	16	17	18
ADMINISTRATIVE OFFICER	ADDITIONAL ADMINISTRATIVE OFFICER	ASSISTANT ADMINISTRATIVE OFFICER	SENIOR ASSISTANT	JUNIOR ASSISTANT	PRIVATE SECRETARY	ADDITIONAL PRIVATE SECRETARY	PERSONAL ASSISTANT	Assistant Public Relation Officer	Librarian
ADM. OFFICER	ADD. ADM. OFFICER	ASST. ADM. OFFICER	S.A.	J.A.	P.S.	A.P.S	P.A	A.P.R.O.	Librarian
प्रशासनिक अधिकारी	अतिरिक्त प्रशासनिक अधिकारी	सहायक प्रशासनिक अधिकारी	वरिष्ठ सहायक	कनिष्ठ सहायक	निजी सचिव	अतिरिक्त निजी सचिव	निजी सहायक	सहायक जनसम्पर्क अधिकारी	पुस्तकालयाध्यक्ष
प्रशा. अधि.	अति. प्रशा. अधि.	सहा. प्रशा. अधि.	वरि. सहा.	कनि. सहा.	नि.सचि.	अति. नि. सचि.	नि. सहा.	सहा. जन. अधि.	पुस्तकालयाध्यक्ष
Yes	Yes	NO	NO	NO	Yes	Yes	NO	NO	NO
MINISTRIAL SERVICE	MINISTRIAL SERVICE	MINISTRIAL SERVICE	MINISTRIAL SERVICE	MINISTRIAL SERVICE	MINISTRIAL SERVICE	MINISTRIAL SERVICE	MINISTRIAL SERVICE	Subordinate	Subordinate
DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR
MINISTRIAL STAFF	MINISTRIAL STAFF	MINISTRIAL STAFF	MINISTRIAL STAFF	MINISTRIAL STAFF	MINISTRIAL STAFF	MINISTRIAL STAFF	MINISTRIAL STAFF	Class II Service class	Class II Service class
-	-	-	-	-	-	-	-	PB-2-9300-34800 GP-3600	PB-2 - 9300-34800 GP-4800
L-12	L-11	L-10	L-8	L-5	L-15	L-12	L-11	L-10	L-12
Promotion	Promotion	Promotion	Promotion	Promotion	Promotion	Promotion	Promotion	Direct Recruitment	Promotion
100%	100%	100%	100%	15%	100%	100%	100%	NIL	100%
-	-	-	-	85%	-	-	-	100%	NIL

19	20	21	22	23	24	25	26	27
Photographar	Enquiry Assistant	Assistant Librarian	Librarian Assistant	Operator	Machine Man	Helpar	Jamadar	Library Boy
Photographar	Enquiry Assistant	Assistant Librarian	Librarian Assistant	Operator	Machine Man	Helpar	Jamadar	Library Boy
छायाकार	पूछताछ सहायक	सहायक पुस्तकालयाध्यक्ष	पुस्तकालय सहायक	ऑपरेटर	मशीन मैन	हैल्पर	जमादार	लाईब्रेरी बॉय
छायाकार	पूछताछ सहायक	सहायक पुस्तकालयाध्यक्ष	पुस्तकालय सहायक	ऑपरेटर	मशीन मैन	हैल्पर	जमादार	लाईब्रेरी बॉय
NO	NO	NO	NO	NO	NO	NO	NO	NO
Subordinate	Subordinate	Subordinate	Subordinate	Subordinate	Subordinate	Subordinate	Class VI	Class VI
DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR	DIPR
Class II Service class	Class II Service class	Class II Service class	Class III Service class	Class III Service class	Class III Service class	Class III Service class	Class VI Service class	Class VI Service class
PB-2- 9300-34800 GP-3600	PB-29300-34800 GP - 4200	PB-2 - 9300-34800 GP -3600	PB-1- 5200- 20200 GP- 2800	PB-1- 5200- 20200 GP - 2400	PB-1- 5200- 20200 GP - 1700	PB-1- 5200- 20200 GP - 1750	-	-
L-10	L-11	L-10	L-8	L-5	L-1	L-2	L-4	L-1
Direct Recruitment and Promotion	Direct Recruitment and Promotion	Direct Recruitment and Promotion	Direct Recruitment and Promotion	Direct Recruitment and Promotion	Direct Recruitment and Promotion	Direct Recruitment and Promotion	Promotion	Direct Recruitment
NIL	NIL	NIL	NIL	NIL	NIL	NIL	100%	NIL
50% Direct Recruitment and 50% Promotion	50% Direct Recruitment and 50% Promotion	50% Direct Recruitment and 50% Promotion	100% Direct Recruitment	100% Direct Recruitment	100% Direct Recruitment	100% Direct Recruitment	NIL	100%