



राजस्थान सरकार
वाणिज्यिक कर विभाग

75
आज़ादी का
अमृत महोत्सव



क्रमांक: प.1(245)सीटीडी/आईटी/राज-काज/2020-21/703

दिनांक: 20/01/2022

प्रभारी,
राज-काज परियोजना,
सूचना प्रौद्योगिकी और संचार विभाग, राजस्थान।

विषय : राज-काज एप्लीकेशन पदस्थापित विभाग में लागू करने के क्रम में।
संदर्भ : आपका पत्रांक: F11(443)/DOITC & C/Proj./2021-02385/00068/2022
दिनांक 05.01.2022

महोदय,

उपर्युक्त विषयान्तर्गत संदर्भित पत्र के क्रम में आप द्वारा राज-काज एप्लीकेशन पर पदस्थापित विभाग का organization structure सही प्रकार से सृजित करने हेतु चाही गई बिन्दुवार सूचना निर्धारित संलग्नकों में संलग्न कर प्रेषित है। बिंदु संख्या 6 के क्रम में विभाग द्वारा Rules of Business की प्रति जारी नहीं की गई है।

संलग्न: उपरोक्तानुसार।

(जगवीर सिंह)

अतिरिक्त आयुक्त (प्रशासन),
वाणिज्यिक कर विभाग, राजस्थान

Project Monitoring Unit (PMU) Information

Name of Department : Commercial Taxes Department, Rajasthan

Department E-mail ID : comm-ctd@rajasthan.gov.in

Departmental Contact No.

Sr. No.	Member Name	Designation	Role	SSO ID	Emp. ID	Mobile No.	E-mail ID
1	Jagveer Singh	Additional Commissioner (ADM)	Nodal Officer	RJCT199711023692	RJCT199711023692	9414034931	dc-hq@rajasthan.gov.in
2	Manoj Bansal	Analyst-Cum-Programmer	Member	manojbansal.doit	RJB1199409008259	9461159359	manojbansal.doit@rajasthan.gov.in
3	Bal Krishan Rajput	Assistant Commissioner	Member	bkrajput.ctd	RJP200019001773	9414595815	bkrajput.ctd@rajasthan.gov.in
3	Sunil Sharma	Programmer	Member	sunils.doit	RJP199419006769	9829160498	sunils.doit@rajasthan.gov.in
4	Sachchidanand	AAO	Member	sachchidanand.ctd	RJP198619000462	9829322411	sachchidanand.ctd@rajasthan.gov.in
5	Sharda Agarwal	Assistant Programmer	Member	RJP201217004541	RJP201217004541	8107962288	shardaagarwal.doit@rajasthan.gov.in
6	Shiv Shankar Sharma	Assistant Programmer	Member	RJP201318035061	RJP201318035061	9799538528	shivshankar.doit@rajasthan.gov.in
7	Ashish Meena	Senior Assistant	Member	ashishmeena.ctd	rjip201619004998	9460116822	ashishmeena.ctd@rajasthan.gov.in

Modules to be Implemented

 Leave Accommodation ACR FTMS/Dak NOC EIS IPR Leave Store Encashment

विभाग का विवरण

Sr. No.	1
Organization Name (Eng.)	Commercial Taxes Department
Admin Department (Eng.)	Finance Department
Organization Short Name (Eng.)	CTD
Organization Name (Hindi)	वाणिज्यिक कर विभाग
Short Name (Hindi)	वाणिज्यिक कर विभाग
Organization Category	Government Department
Organization Type	Department
District	Jaipur
City	Jaipur

विभाग के अधीन आने वाले विभिन्न कार्यालय (Offices) के लेवल का विवरण

Sr. No.	Offices Name	Office Level Name
1	Commercial Taxes Department, HQ, Jaipur	State HQ
2	Zone Offices	Zone/District/Block Level
3	Circle Offices	District/Block Level
4	Ward Offices	Block Level

विभाग का कैडर विवरण

Sr. No.	Cadre Name	Service Name	Appointing Department
1	Rajasthan Commercial Taxes Service	State Services	Finance Department
2	Rajasthan Commercial Taxes Subordinate Service	Subordinate Services	Commercial Taxes Department
3	Rajasthan Subordinate and Ministerial Services	Ministerial Services	Commercial Taxes Department
4	Rajasthan Class IV Services	Class IV Services	Commercial Taxes Department

संलग्नक 'च'
विभाग (नियुक्तिकर्ता जिन-जिन पदों के लिए कार्मिकों को नियुक्त करता है उन पदों का विवरण

S.no.	Designation Name (English)	Designation Short Name (English)	Designation Name (Hindi)	Designation Short Name (Hindi)	Gazetted (Yes/No)	Service Type of Designation (State, Subordinate, Ministerial, Class-IV, Other etc.)	Appointing Department of Designation	Cadre of Designation	Scale	Pay Level	Type (Promotion, Recruitment, Both)	How Many % to filled by Promotion	How Many % to filled by Recruitment
1	Additional Commissioner	Add. Comm.	अतिरिक्त आयुक्त	अतिरिक्त आयुक्त	Yes	State	Finance Department	Rajasthan Commercial Tax Services	37400-67000	L-21	Promotion	100	0
2	Deputy Commissioner	DC	उपआयुक्त	उपआयुक्त	Yes	State	Finance Department	Rajasthan Commercial Tax Services	15600-39100	L-19	Promotion	100	0
3	Assistant Commissioner	AC	सहायक आयुक्त	सहायक आयुक्त	Yes	State	Finance Department	Rajasthan Commercial Tax Services	15600-39100	L-16	Promotion	100	0
4	Commercial Tax Officer	CTO	वार्गिष्यिक कर अधिकारी	वार्गिष्यिक कर अधिकारी	Yes	State	Finance Department	Rajasthan Commercial Tax Services	15600-39100	L-15	Promotion	100	0
5	Assistant Commercial Tax Officer	ACTO	सहायक वार्गिष्यिक कर अधिकारी	सहायक वार्गिष्यिक कर अधिकारी	Yes	State	Finance Department	Rajasthan Commercial Tax Services	9300-34800	L-12	Both	50	50
6	Junior Commercial Tax Officer	JCTO	कनिष्ठ वार्गिष्यिक कर अधिकारी	कनिष्ठ वार्गिष्यिक कर अधिकारी	No	Subordinate	Commercial Taxes Department	Rajasthan Commercial Taxes Subordinate Services	9300-34800	L-10	Both	37.5	62.5
7	Tax Assistant	TA	कर सहायक	कर सहायक	No	Subordinate	Commercial Taxes Department	Rajasthan Commercial Taxes Subordinate Services	5200-20200	L-8	Recruitment	0	100
8	Establishment Officer	EO	संस्थापन अधिकारी	संस्थापन अधिकारी	Yes	Subordinate	Commercial Taxes Department	Ministrial Services	15600-39100	L-15	Promotion	100	0
9	Administrative Officer	AO	प्रशासनिक अधिकारी	प्रशासनिक अधिकारी	Yes	Subordinate	Commercial Taxes Department	Ministrial Services	9300-34800	L-12	Promotion	100	0
10	Private Secretary	PS	निजी सचिव	निजी सचिव	Yes	Subordinate	Commercial Taxes Department	Ministrial Services	15600-39100	L-15	Promotion	100	0
11	Additional Private Secretary	APS	अतिरिक्त निजी सचिव	अतिरिक्त निजी सचिव	Yes	Subordinate	Commercial Taxes Department	Ministrial Services	9300-34800	L-12	Promotion	100	0
12	Private Assistant	PA	निजी सहायक	निजी सहायक	No	Subordinate	Commercial Taxes Department	Ministrial Services	9300-34800	L-11	Promotion	100	0
13	Steno	Steno	शोध लिपिक	शोध लिपिक	No	Subordinate	Commercial Taxes Department	Ministrial Services	9300-34800	L-10	Recruitment	100	0
14	Additional Administrative Officer	AAO-1	अतिरिक्त प्रशासनिक अधिकारी	अतिरिक्त प्रशासनिक अधिकारी	No	Ministrial	Commercial Taxes Department	Ministrial Services	9300-34800	L-11	Promotion	100	0
15	Assistant Administrative Officer	AAO-2	सहायक प्रशासनिक अधिकारी	सहायक प्रशासनिक अधिकारी	No	Ministrial	Commercial Taxes Department	Ministrial Services	9300-34800	L-10	Promotion	100	0
16	Senior Assistant	SA	वरिष्ठ सहायक	वरिष्ठ सहायक	No	Ministrial	Commercial Taxes Department	Ministrial Services	9300-34800	L-8	Promotion	100	0
17	Junior Assistant	JA	कनिष्ठ सहायक	कनिष्ठ सहायक	No	Ministrial	Commercial Taxes Department	Ministrial Services	5200-20200	L-5	Both	12.5	87.5
18	Librarian	Librarian	लाइब्रेरियन	लाइब्रेरियन	No	Ministrial	Commercial Taxes Department	Ministrial Services	9300-34800	L-10	Recruitment	0	100
19	Jamadar (Flying Squad)	Jamadar	जमादार	जमादार	No	Class IV services	Commercial Taxes Department	Class IV services	5200-20200	L-2	Promotion	100	0
20	Class IV	Class IV	षट्पद श्रेणी कर्मचारी	षट्पद श्रेणी कर्मचारी	No	Class IV services	Commercial Taxes Department	Class IV services	5200-20200	L-1	Recruitment	0	100
21	Guard	Guard	गाई	गाई	No	Class IV services	Commercial Taxes Department	Class IV services	5200-20200	L-2	Recruitment	100	0