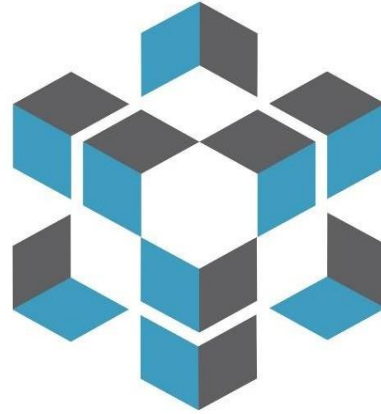




Department of Information
Technology & Communication



राज-काज

RAJKAJ- Integrated Raj e-Office Solution

E-FILE

ELECTRONIC FILE SYSTEM



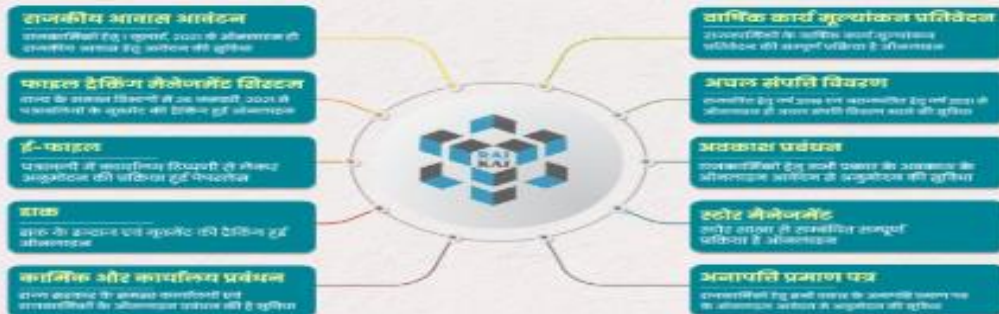
Sh. BhajanLal Sharma
Chief Minister, Rajasthan



Col. Rajyavardhan Rathore
Minister, IT&C



राज काज राजकीय प्रक्रियाओं का एकीकृत माध्यम



माध्यम एक, सुविधाएं अनेक

अधिक जानकारी के लिए वेबसाइट <https://rajraj.rajasthan.gov.in/> पर जाएं

doitcrasthan, doitcrj, DoITCRaj, doitc.rajasthan.gov.in

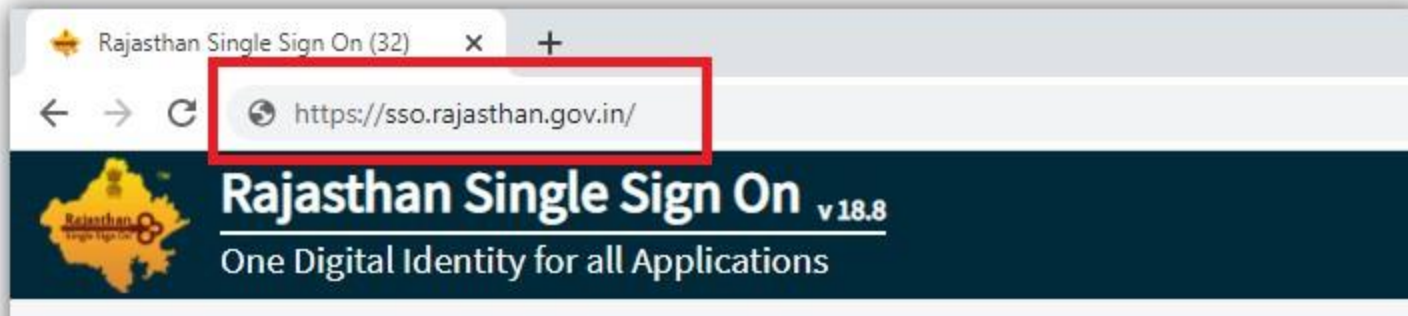
- 01.06.2023 - कार्यालयों में पत्रावलिओं का परीक्षण कर रिकॉर्ड किया जाकर अलमारियों में सुव्यवस्थित रूप से रखे जाने एवं अवस्थित समस्त अवांछित/ अनुपयोगी मद का नियमानुसार निस्तारण करवाने के संबंध में।
- 31.05.2023 - Circular regarding date extension of online submission of PAR for Government Employees
- 27.03.2023 - Circular regarding disposal of old files in record room
- 16.02.2023 - Handling of Daks in Electronic office
- 09.02.2023 - Circular regarding Legacy data uploading in e-File
- 25.01.2023 - Circular regarding implementation of e-file
- 31-12-2022 - Circular regarding On-Line Submission of Immovable Property Return for All State Employees
- 27.12.2022 - CS circular by AR Department for eFile implementation

Gazetted	Non Gazetted	Total
111,223	604,830	716,053

Total Employees	Total PAR
961,345	289,189

435 ORGANIZATIONS	52,449 OFFICES	133,462 GAZETTED EMPLOYEES	827,857 NON GAZETTED EMPLOYEES	1,421,660 LEAVE APPLICATION	968 CABINET AGENDA	26,310 NO OBJECTION CERTIFICATE
-------------------	----------------	----------------------------	--------------------------------	-----------------------------	--------------------	---------------------------------

LOGIN THROUGH SSO



Select Rajkaj HRMS for APAR / LEAVE / STORE & Other Modules.
Select Rajkaj EFILE/DAK for eFile & Dak management.
Select Rajkaj IPR to fill Immovable Property Return.

e File Access though Dashboard / Menu-Link (HOME SCREEN)

Select Inbox -> eFile or Click on eFile count to access eFile .

Department of Information Technology and Communication

My Dashboard

E-File 0 Dak 17 Physical-File 19

Avg. Disposal Time 31:00 Hrs Global Disposal Time 09:01 Hrs

Welcome, Mr. RAMESH CHAND KUMAWAT

Designation/Scale/Rank
Informatics Assistant

Date of Birth
16 Feb 1990

Cadre
Rajasthan Computer Subordinate Service

Home District
Jaipur

Appointing Department
Department of Information Technology and Communication

Date of Joining
27 Aug 2019

Posted As
Informatics Assistant(Department of Information Technology and Communication)

Mobile No.
9785536131

Additional Charge
Admin

Email Id
rameshk.doit@rajasthan.gov.in

Feb 2024

Mon	Tue	Wed	Thu	Fri	Sat	Sun
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	1	2	3

राजकाज APAR LEAVE STORE HRMS NOC IPR अचल संपत्ति विवरण

Check your profile before creating any e-file
(Note : In case of profile is not updated then contact to your department PMU team)

* Inbox View *

- Type 3 or more characters
- Inbox
 - E-File
 - File Tracking
 - Dak(s)
 - Delegated Worklist
 - Outbox
 - Employee Corner
 - Utilities
 - Management Info. System
 - Admin Corner

Received
Sent
Send To Anyone

Inbox Post wise file filter

Select Post: All
Export to: Excel 15

All

Programmer (Technical)

Search records where At least one field Contains

	Category	File No.	File Name	Received Date
<input type="checkbox"/>		F11(443)/DoIT&C/Pri./2021-02385	Matters related to RajKaj Implementation	22-Jun-2023 04:07 PM
<input type="checkbox"/>		asdsadsadas-00579	asdsada	20-Jun-2023 10:50 AM
<input type="checkbox"/>	Routine	F5(842)/DOIT/TECH/14/IIIA(Budget)-02883	Budget Management of RajKaj (Integrated Raj e-Office Project) (FOR A&FS - RajKaj Budget Head AS FS 2023)	02-Jun-2023 03:22 PM
<input type="checkbox"/>	Routine	F.2(estt/Homeo/2023-test-00409	Test Subject (Approval - Vendor Payment)	23-May-2023 12:50 PM
<input type="checkbox"/>	Routine	F4.3(335)/RISL/Tech/18/II-00017	Manpower Hiring for Application Maintenance & Support on Rajkaj Application (Approval - Approval of WO and Advance Payment to NICSI)	09-May-2023 03:38 PM
<input type="checkbox"/>	Routine	F01_0102(5)/DoIT&C/2022-Newtest-03634	Rajkaj implementation (ACR) (Approval - Approval for ACR)	06-May-2023 07:52 PM
<input type="checkbox"/>		test file-1234-08638	File for test file-1234	06-May-2023 07:33 PM
<input type="checkbox"/>	Routine	F4.3(529)/RISL/Tech/2022-01532	RajKaj Digitization Project (work order - WO to M/s Writer Business Services Pvt. Ltd for File Scanning in State Secretariat)	27-Apr-2023 09:54 AM
<input type="checkbox"/>	Routine	F5(842)/DOIT/TECH/14/III-VP-00007	Implementation of RajKaj Software in Departments - Reg. Nomination of Nodal Officer and Core Team Members (TESTING FILE - Test Purpose Description)	14-Apr-2023 10:03 PM
<input type="checkbox"/>	Routine	F4.9 (896)/RISL/Tech/Misc/2022/I-01264	PoC on Internet Messaging Platforms (Payment - Mobile Bills for Rajkaj Project for period 8-12-2022 to 7-02-2023)	28-Mar-2023 06:13 AM
<input type="checkbox"/>		Dummy File for Testing-06547	Dummy File for Testing	16-Mar-2023 04:13 PM
<input type="checkbox"/>		F8(376)/DOIT/GEN/2020-Vol II-05009	Implementation of Raj-Kaj	23-Feb-2023 05:50 PM

List of eFiles in inbox for action.

To access any eFile click on file number

* e-File View *

The screenshot displays the DigiGOV web application interface for viewing an e-file. The browser address bar shows the URL: rajeoffice.rajasthan.gov.in/PageMapper?_targetPage=HomePage. The page title is "File Details [Main File View] - [File No..F4.3(450)/RISL/Tech/2021-01260] [Subject:Other Subject]".

The interface includes a navigation bar with options: Save, Forward, Return, Send To Anyone, View Movement, and More. Below this is a tabbed menu with "File Details", "Linked", "Purpose", "PUC", "Drafts", and "Noting". The "Noting" tab is currently selected and highlighted in green.

The main content area is divided into two panes. The left pane is the "Noting Editor", which contains a rich text editor with various formatting tools (bold, italic, underline, text color, background color, bulleted list, numbered list, indent, outdent, link, unlink, table, table border, font size, font color) and a text area containing the following text:

May kindly peruse [Para-67/N](#) [Para-69/N](#)

A work order was placed to firm M/s TCS for hiring of 07 manpower for Rajkaj FMS for the period of 01-07-2022 to 30-09-2022. (PUC-4/C) M/s TCS was to submit acknowledge/acceptance for this within 15 days of issuance of the work order.

On non-compliance of this M/s TCS has not submitted acknowledge/acceptance of the above referred work order within 15 days of issuance of this work order. Vide letter dated 21-07-2022 PUC-6/C, M/s TCS has requested to provide 10 more days to submit acknowledge/acceptance of the said work order. As the extended timeline has been elapsed and firm has not submit the acknowledge/acceptance of the work order and the firm has not shown any interest, therefore it is proposed to cancel the work order issued to the firm.

File is submitted for kind perusal and approval please. If approved, draft cancellation order is attached for signature please. 1902597/Cancellation WO- TCS Extension Order July 22 to Sept 22

The right pane is the "Noting" pane, which displays the document content with a yellow "All Notings" button and a blue arrow pointing left. The content in this pane is identical to the Noting Editor. It includes the same text and a signature block at the bottom right:

Sushil Parihar
TD, Technical
19 Sep 2022 11:54:34

At the bottom of the Noting pane, there is a yellow box with the text "Previous authority seal with eSign." and a blue arrow pointing right to a signature block:

Vijay Prakash
SA JT DIR, UID
14 Sep 2022 15:42:15

* Insertion of Reference in Noting *

File Details [Main File View] - [File No.:F11(443)/DoIT&C/Prj. /2021-02385] [Subject RajKaj]

Save Forward Return Send To Anyone View Movement More

Add Noting

Standard Notings

Option to give reference in notesheet

Select required document type to give reference in notesheet

Insert Document Link

Select Document Type

- Please Select
- Please Select**
- PUC
- Linked Files
- Para
- Drafts
- LegacyAttachment

File Details Linked

Show Latest First Oldest First

Para 87

Para 86

Please speak.

Para 85

Sir may kindly [Para-84/N](#), since the implemen
leave, efile, NOC etc in various departments

Looking to the many fold of work and regula
team. This vehicle is also proposed for Sh. I

Submitted for perusal and approval pl.

Para 84

* Insertion of Reference in Noting *

The screenshot displays the DigiGOV web application interface. The browser address bar shows the URL `rajeoffice.rajasthan.gov.in/PageMapper?_targetPage=HomePage`. The page title is "File Details [Main File View] - [File No.:F11(443)/DoIT&C/Prj. /2021-02385] [Subject:RajKaj]".

The main interface is divided into several sections:

- Navigation Bar:** Includes buttons for Save, Forward, Return, Send To Anyone, View Movement, and More.
- File Details Tab:** Shows options to show notations by "Latest First" (selected) or "Oldest First". It includes input fields for "From Para No" and "To Para No", and a "Print" button.
- Add Noting Panel:** A rich text editor on the left with a toolbar containing icons for undo, redo, bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, and font settings (Times New Roman, 12px). Below the toolbar, four lines of text are shown with blue arrows pointing to yellow callout boxes:
 - "Please refer [PUC-29/C](#)" with a callout "PUC reference".
 - "May also please refer preceeding [Para-86/N](#)" with a callout "Para reference".
 - "May kindly peruse decision taken 3 years back [DOC-1](#) [NOS-8](#)" with a callout "Legacy document reference".
 - "It is proposed to issue letter, DFA of which is attached at [DFA-10](#)" with a callout "DFA reference".
- Notations List:** A list of notations on the right side, each with a checkbox and a title:
 - Para 87**
Please refer [PUC-29/C](#)
May also please refer preceeding [Para-86/N](#)
May kindly peruse decision taken 3 years back [DOC-1](#) [NOS-8](#)
It is proposed to issue letter, DFA of which is attached at [DFA-10](#)
 - Para 86**
Please speak.
- Seal of Authority:** A yellow box labeled "Seal of authority" with a blue arrow pointing to the signature of Sushil Parihar, TD, Technical, dated 19 Sep 2022 12:52:47.
- Signature:** The signature of Ashish Gupta, Commissioner, DoIT&C, dated 31 Aug 2022 23:12:35.

* File Details *

Standard Notings


Rich text editor toolbar with icons for Bold, Italic, Underline, Font, Size, and other text formatting options.

May kindly peruse [Para-67/N](#) [Para-69/N](#)

A work order was placed to firm M/s TCS for hiring of 07 manpower for Rajkaj FMS for the period of 01-07-2022 to 30-09-2022 (PUC-4/C) M/s TCS was to submit acknowledge/acceptance for this within 15 days of issuance of the work order.


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File No.	F5(B42)/DOIT/TECH/14/III-VP-00007
Workflow	View/Edit
Physical File No.	F5(B42)/DOIT/TECH/14/III-VP
Physical File No. (in Hindi)	F5(B42)/DOIT/TECH/14/III-VP
Short Code(if Any)	
Status	Open
Subject Head	N.A
Sub Subject Head	N.A
Subject	Other Subject
Created Date	12 May 2020
File Name	Implementation of Rajkaj Software in Departments – Reg. Nomination of Nodal Officer and Core Team Members
Department	Department of Information Technology and Communication
Barcode	 F5(B42)/DOIT/TECH/14/III-VP-00007 Download

eFile metadata

Upload Legacy Documents(scanned documents of physical file)

Sr.No.	Attachment Type	Page No	Para No	File/Document/PUC No.	Reference No	Subject/Description	Upload By	Action
1	Document	1-2	-	1	DOIT/123	TEST DESCRIPTON	Mr. Vijay Prakash (SA (JD))	

Add

Provision to add Legacy data (Physical file scanned data).

* Linking of an e-File *

File Details | **Linked** | Purpose | PUC | Drafts | Noting

● Linked Files

No records found

Linking of other reference file in main file.

Link DeLink

File Details | **Linked** | Purpose | PUC | Drafts | Noting

Search records where At least one field Contains

	File Number	Department/Office	File Name
<input type="checkbox"/>	F01.0102(5)/DoIT&C/2022-Newtest-03634	Department of Information Technology and Communication	Rajkaj implementation (ACR)
<input type="checkbox"/>	F4.9 (896)/RISL/Tech/Misc/2022/I-01264	Rajcomp Info services Limited	PoC on Internet Messaging Platforms
<input type="checkbox"/>	f(1)/DoIT&C/Rajkaj/2022 (Test)-04148	Department of Information Technology and Communication	Rajkaj Implemnetation in Departments
<input type="checkbox"/>	F8(376)/DOIT/GEN/2020-00501	Department of Information Technology and Communication	राजकाज परियोजना का इम्प्लिमेंटेशन, Implementation of RAJKAJ
<input type="checkbox"/>	F4.3(125)/RISL/Tech/2014/III-00705	Rajcomp Info services Limited	Design & Development of RajKaj Software (Enhanced Scope of Work)
<input type="checkbox"/>	F8(376)/DoIT/Gen/2020/Vol.3A-02736	Department of Information Technology and Communication	RajKaj General Matters related to Implementations
<input type="checkbox"/>	F5(842)/DOIT/TECH/14/IIIA(Budget)-02883	Department of Information Technology and Communication	Budget Management of RajKaj (Integrated Raj e-Office Project)
<input type="checkbox"/>	F4.3(529)/RISL/Tech/2022-01532	Rajcomp Info services Limited	RajKaj Digitization Project
<input checked="" type="checkbox"/>	sdfsdf-00296-Part File(1)	Super Admin	Part File : sdfsdfsd

1 / 3 [1 - 10 / 23]

Link Files Cancel

List of files available in inbox which may link in file.

* Linking of an e-File *

File Details [Main File View] - [File No.:F5(B42)/DOIT/TECH/14/III-VP-00007] [Subject:Other Subject]

Save Forward Return Send To Anyone View Movement More

Add Noting

File Details **Linked** Purpose PUC Drafts Noting

Standard Notings

May kindly peruse [Para-67/N](#) [Para-69/N](#)

A work order was placed to firm M/s TCS for hiring of 07 manpower for Rajkaj FMS for the period of 01-07-2022 to 30-09-2022. [\(PUC-4/C\)](#) M/s TCS was to submit acknowledge/acceptance for this within 15 days of issuance of the work order.

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File is submitted for kind perusal and approval please. If approved, draft cancellation order is attached for signature please. 1902597/Cancellation WO- TCS Extension Order July 22 to Sept 22

Linked Files

File Number	File Name
<input type="checkbox"/> sdfsd-00296-Part File(1)	Part File :sdfsd

Link DeLink

List of linked files

File can be link or Delink

* Purpose of File Movement *

Add Noting

Standard Notings

Rich text editor toolbar with icons for undo, redo, bold, italic, underline, text color, background color, font size, font face, and font weight.

May kindly peruse [Para-67/N](#) [Para-69/N](#)

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Configure Purpose/Matter

Previously Added Purpose/Matter

Select	Purpose	Description	Priority	Initiate Date	Completion Date	Status
<input type="radio"/>	TESTING FILE	Test Purpose Description	Routine	08-Feb-2023	-	Open
<input type="radio"/>	26 January Award	Rajnikan	Routine	27-Jan-2023	27-Jan-2023	Close
<input type="radio"/>	Testing of e-File	Test Purpose	Routine	24-Jan-2023	27-Jan-2023	Close
<input type="radio"/>	OTHER	Test Purpose 5:13	Routine	05-Oct-2021	27-Jan-2023	Close
<input type="radio"/>	APPROVAL	Implementation of Rajkaj Software in Departments – Reg. Nomination of Nodal Officer and Core Team Members- Letter to all departments	Routine	12-May-2020	14-May-2020	Close

List of all purpose.

Initiate Purpose Update Purpose

File Movement Details

Purpose * [Add](#)

Purpose Description *

Priority

Initiate File Close

Add a new purpose for which file will putup.

* PUC in an e-File *

Standard Notings **B** *I* U Font Size

May kindly peruse [Para-67/N](#) [Para-69/N](#)

A work order was placed to firm M/s TCS for hiring of 07 manpower for Rajkaj FMS for the period of 01-07-2022 to 30-09-2022. [\(PUC-4/C\)](#) M/s TCS was to submit acknowledge/acceptance for this within 15 days of issuance of the work order.

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Recent PUC View All PUC All PUC Details

[New Inward Receipt](#) [Add Dak From Inbox](#) [Add Other Attachment](#)

Add new PUC and documents

PUC No.	Description	Nature	Pages	Action
12	DOIT Outward Register/01536/2023	Dispatch	13-13	
11	DOIT Outward Register/00905/2023	Dispatch	11-12	
10	DOIT Outward Register/00904/2023	Dispatch	9-10	
9	DOIT Outward Register/00903/2023	Dispatch	7-8	
8	DOIT Outward Register/08029/2022	Dispatch	-	
7	DOIT Outward Register/08028/2022	Dispatch	-	
6	Get Started With Smallpdf.pdf	Attachment	6-6	
5	Regarding - Mining (Group-1) - dt 28.11.2019 of Govt Secretary sir, office at Meeting Process Vivaran related (Deepak Raj) ACP	Dak	-	
4	sample.pdf	Attachment	4-5	
3	Regarding - Naveen Jain -Dy. Secretary to Govt. e-mitra related (AD RKS)	Dak	1-1	

List of PUCs / Reference documents & Dispatched letters

* Drafts Creation > Online and Offline *

File Details [Main File View] - [File No.:F5(B42)/DOIT/TECH/14/III-VP-00007] [Subject:Other Subject]

Save Forward Return Send To Anyone View Movement More

Add Noting

Standard Notings [Rich Text Editor]

May kindly peruse [Para-67/N](#) [Para-69/N](#)

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List of Drafts.

All Drafts

Online DFA(Prepare using in-built editor) Offline DFA(Upload word (rtf,doc,docx,pdf) file)

[Attach File\(s\)](#) [Max: 1 Attachment of 50 MB]

Upload DFA

Draft may prepare online or offline draft uploading.

	Draft No.	Draft Title	Prepared By	Draft Status	Purpose	Details	Show History	Download
<input type="checkbox"/>	30	TEST DFA	Mr. Vijay Prakash	DFA Signed		View Details	Show History	Download
<input type="checkbox"/>	29	TEST DFA	Mr. Vijay Prakash	DFA Approved		View Details	Show History	Download
<input type="checkbox"/>	28	Test2	Mr. Vijay Prakash	DFA Approved		View Details	Show History	Download
<input type="checkbox"/>	27	TEST DFA	Mr. Vijay Prakash	DFA Signed		View Details	Show History	Download
<input type="checkbox"/>	26	office order IT expo RajKaj	Mr. Vijay Prakash	DFA Signed		View Details	Show History	Download

1 / 6 [1 - 5 / 30]

Delete Update Approve Signature Outward

Draft may Delete / Update / Approve / Sign (eSign / DSC) / Dispatch.

* Menu Items*

The screenshot displays a web browser window with the URL `rajeoffice.rajasthan.gov.in/PageMapper?_targetPage=HomePage`. The page title is "File Details [Main File View] - [File No.:F11(443)/DoIT&C/Prj. /2021-02385] [Subject:RajKaj]". A red box highlights a menu bar containing "Save", "Forward", "Return", "Send To Anyone", "View Movement", and "More". The "More" dropdown menu is open, listing options: "Dispose", "Await", "Within Hierarchy", "Outward", "Send To Department", "Send To CMO", and "Send To Auditor". A blue arrow points from a yellow box labeled "eFile options" at the bottom to the "More" menu item.

File Details [Main File View] - [File No.:F11(443)/DoIT&C/Prj. /2021-02385] [Subject:RajKaj]

Save Forward Return Send To Anyone View Movement More

Dispose
Await
Within Hierarchy
Outward
Send To Department
Send To CMO
Send To Auditor

Standard Notings

Times New Roman 12px

eFile options

*** Forward & Return Send > Work Flow associated with an e-File ***

File Details [Main File View] - [File No.:F5(842)/DOIT/TECH/14/IIA(Budget)-02883] [Subject:Other Subject]

Save Forward Return Send To Anyone View Movement More

Add Noting

Standard Notes

Font Size

- Dispose
- Await
- Within Hierarchy
- Outward
- Send To Department
- Send To CMO
- Send To Auditor

To send file anyone without workflow

previous File may forward / return in workflow or return to authority if workflow not added..

[Main File View] - [File No.:F4.3(

Forward Return

View Employee Group Mapping

Department/Office	Department of Information Technology and Communication		Process		
Group Name	Group-XI-RajKaj		Group Name (Hindi)	Group-XI-RajKaj	
Sr.No	Employee Name	Designation	Department/Office	Role	Level
1	Mr. LOKESH KUMAR DARJI	Informatic Assistant	Technical RISL	Receiver	10
2	Mr. Dimple Singh	Assistant Programmer	Department of Information Technology and Communication	Verifier	20
3	Mr. DILIP KUMAR GOYAL	Assistant Programmer	Technical RISL	Verifier	30
4	Mr. Vijay Prakash	System Analyst (Joint Director)	UID	Verifier	40
5	Mr. Sushil Parihar	Technical Director	Technical	Verifier	50
6	Mr. Ashish Gupta	Commissioner	Department of Information Technology and Communication	Approver	60

e-file workflow

Close

* e-File > Send *

List of preferred users.

Employee Search ✕

My Preferred List My Office/Section My Department All

Select employee to send eFile

	Employee Id	Employee Name	Post Designation	Posted Office/Department	Posted Section
<input type="radio"/>	RJJP201319031353	Mr. Ashish Gupta	Managing Director	Rajcomp Info services Limited,Jaipur	-
<input checked="" type="radio"/>	RJJP201319031353	Mr. Ashish Gupta	Commissioner	Department of Information Technology and Communication,Jaipur	-
<input type="radio"/>	RJJP198919000217	Mr. Rajesh Bhatnagar	Additional Director	Department of Information Technology and Communication,Jaipur	Technical
<input type="radio"/>	RJCT201611026408	Mr. Raghuvir Verma	Informatic Assistant	Department of Information Technology and Communication,Jaipur	Technical
<input type="radio"/>	RJJP201319020180	Mrs VINITA SRIVASTAVA	Dy Manager Technical	Rajcomp Info services Limited,Jaipur	Technical RISL

1 / 1 [1 - 22 / 22]

Click on Proceed button to send eFile

Proceed

Remove from Preferred List

Close

* e-File > Send *

Employee Search

My Preferred List | My Office/Section | My Department | **All**

Note: Please select any one filter and click on search to filter the results

Employee Name:

Post Designation:

Posted on Multiple Post:

Service Type:

Appointing Department:

Employee Id:

Posted Department/Office:

SSO ID:

Mobile No.:

[Minimize](#)

Total Employees: 2 Rows Per Page:

	Employee Id	Employee Name	Post Designation	Posted Office/Department	Posted Section
<input type="radio"/>	RJJP201319031353	Mr. Ashish Gupta	Commissioner	Department of Information Technology and Communication, Jaipur	-
<input type="radio"/>	RJJP201319031353	Mr. Ashish Gupta	Managing Director	Rajcomp Info services Limited, Jaipur	-

1 / 1 [1 - 2 / 2]

All tab to search employee from Rajkaj.

Add to Preferred List

Authentication method to sign
notesheet using eSign/DSC
proceed with only seal



Signature Selection [X]

Please confirm the type of authentication method you want to use.

- Digitally Signing Certificate
- Electronic Signing Certificate
- Proceed without DSC/e Sign

OK **Cancel**



* File Movement *

Pendency Details



File Details

File No. F5(842)/DOIT/TECH/14/IIIA(Budget)-02883
 Subject Other Subject
 Description Budget Management of RajKaj (Integrated Raj e-Office Project)

Summary of eFile movement.

Tabular Pendency Graphical Pendency **Summary**

Export to: Excel

Document No.	Description	Document Type	Purpose	Action From	Action	Action To	Action Date
F5(842)/DOIT/TECH/14/	Budget Management of RajKaj (Integrated Raj e-Office Project)	File		Mr. Vijay Prakash (System Analyst (Joint Director))	File has been sent successfully	Mr. Atul Mohan Chaturvedi (Programmer)	02-Jun-2023 15:22:
F5(842)/DOIT/TECH/14/	Budget Management of RajKaj (Integrated Raj e-Office Project)	File		Mr. Suneel Chhabra (Head Of Office)	File has been sent successfully	Mr. Vijay Prakash (System Analyst (Joint Director))	31-May-2023 17:32:
F5(842)/DOIT/TECH/14/	Budget Management of RajKaj (Integrated Raj e-Office Project)	File		Mrs POONAM CHOUDHARY (Chief Accounts Officer)	File has been sent successfully	Mr. Suneel Chhabra (Head Of Office)	30-May-2023 13:17:
F5(842)/DOIT/TECH/14/	Budget Management of RajKaj (Integrated Raj e-Office Project)	File		Mr. Ashish Gupta (Commissioner)	File has been sent successfully	Mrs POONAM CHOUDHARY (Chief Accounts Officer)	30-May-2023 12:47:
F5(842)/DOIT/TECH/14/	Budget Management of RajKaj (Integrated Raj e-Office Project)	File		Mrs POONAM CHOUDHARY (Chief Accounts Officer)	File has been sent successfully	Mr. Ashish Gupta (Commissioner)	30-May-2023 10:57:
F5(842)/DOIT/TECH/14/	Budget Management of RajKaj (Integrated Raj e-Office Project)	File		Mr. Deepak Singh Shekhawat (Assistant	File has been sent	Mrs POONAM CHOUDHARY (Chief	25-May-2023 11:37:

* Outbox of e-File *

संस्कृत
कानून

75
आज़ादी का
अमृत महोत्सव

Department of Information Technology and
Communication

Mr. Atul Mohan Chaturvedi

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Type 3 or more characters

Create Part File

View Movement

Recall

Sent eFiles post wise filter

➔

Select Post: All ▼

Export to: Excel 15 ▼

Search records where At least one field ▼ Contains ▼

	File No.	File Name	Sent To	Sent Date	Currently with
<input type="checkbox"/>	F11(443)/DoIT&C/Prj./2021-02385	Matters related to RajKaj Implementation	Mr. RAJESH BHATIA (Additional Director)	22-Jun-2023 01:34 PM	Mr. Atul Mohan Chaturvedi (Programmer)
<input type="checkbox"/>	F8(376)/DoIT/Gen/2020/Vol.3A-02736	RajKaj General Matters related to Implementations (SeMT - RajKaj (v1) Agenda Note for forthcoming meeting)	Mr. Vijay Prakash (System Analyst (Joint Director))	13-Jun-2023 07:50 PM	Mr. Ashish Gupta (Commissioner)
<input type="checkbox"/>	rajkaj/2023-00562	rajkaj testing	Mr. Dimple Singh (Assistant Programmer)	05-Jun-2023 10:36 AM	Ms. Poonam Jajoria (Informatics Assistant)
<input type="checkbox"/>	asdsadsadas-00579	asdsada	Mr. Umesh Kumar Mittal (Helpdesk Executive)	03-Jun-2023 05:54 AM	Mr. Atul Mohan Chaturvedi (Admin)
<input type="checkbox"/>	F5(842)/DOIT/TECH/14/Horticulture-02923-Part File(1)	Part File :Implementation of RajKaj in Horticulture Department (Test - Test Purpose Description)	Mr. Vijay Prakash (System Analyst (Joint Director))	01-Jun-2023 10:13 AM	Mr. Vijay Prakash (System Analyst (Joint Director))
<input type="checkbox"/>	F5(842)/DOIT/TECH/14/IIIA(Budget)-02883	Budget Management of RajKaj (Integrated Raj e-Office Project) (FOR A&FS - RajKaj Budget Head AS FS 2023)	Mr. Vijay Prakash (System Analyst (Joint Director))	15-May-2023 12:33 PM	Mr. Atul Mohan Chaturvedi (Programmer)
<input type="checkbox"/>	test272892-08752	test272892	Mr. RAJESH BHATIA (Additional Director)	10-May-2023 04:08 PM	Mr. RAJESH BHATIA (Additional Director)
<input type="checkbox"/>	F4.9(731)/RISL/Tech/Misc/2019-00184	Raj-Kaj - General Correspondance (Approval - Chair requirement under RajKaj Project)	Mr. Vijay Prakash (System Analyst (Joint Director))	26-Apr-2023 04:47 PM	Mr. Kaushal Suresh Gupta (Deputy Manager (Finance))
<input type="checkbox"/>	F4.3(529)/RISL/Tech/2022-01532	RajKaj Digitization Project (work order - WO to M/s Writer Business Services Pvt. Ltd for File Scanning in State Secretariat)	Mr. Vijay Prakash (System Analyst (Joint Director))	31-Mar-2023 02:05 PM	Mr. Atul Mohan Chaturvedi (Programmer)
<input type="checkbox"/>	F4.3(450)/RISL/Tech/2021-P-01454	Application Maintenance & Support Services for RajKaj (Payment of Bills - Payment Approval (Q1, Q2) of RajKaj FMS Contract to M/s TCS))	Mr. DILIP KUMAR GOYAL (Assistant Programmer)	09-Mar-2023 02:46 PM	Mr. Kaushal Suresh Gupta (Deputy Manager (Finance))

List of all sent eFiles,
Outbox -> eFile

➔

* Creation of Existing File as eFile <one time activity>*

The screenshot shows the 'Create File' interface of the Department of Information Technology and Communication. The interface includes a sidebar with navigation options, a main form area, and a top navigation bar. The sidebar has a search bar and a list of utilities, with 'Create File' highlighted. The main form area contains several fields and options, with a red circle highlighting the mandatory fields. Annotations in yellow boxes with blue arrows point to specific fields, providing instructions on how to fill them out. The top navigation bar shows the user's name, Mr. Atul Mohan Chaturvedi, and various icons for home, notifications, search, settings, and help.

Note: Parameters marked with a * are mandatory

File Creation * Self On Behalf

Post * Programmer (Technical) **Select post to create file**

Department * Technical, DoIT&C

File Type * Existing File New File **File type select Existing if file already exist in physical form else New**

File Nature * Electronic Physical **Electronic – For eFile, Physical – File tracking management system**

Last NoteSheet Para No. of Physical File 34 **For eFile, enter last para number of physical File.**

Physical File No. * F1(50)/Rajkaj/DoIT&C/2022 **Enter file number written on Physical File**

Physical File No. (in Hindi) * F1(50)/Rajkaj/DoIT&C/2022

Short Code (If Any)

Subject Head Type 3 or more characters **Enter Subject written on Physical File**

File Name * Implementation of eFiles

Create File **Reset** **Cancel**

Click on Create File to enter file in System

Note : Created eFile will be available in Inbox.

RAJKAJ
INTEGRATED RAJ E-OFFICE PROJECT



DOIT&C, GOVT. OF RAJASTHAN

Thank You!

A horizontal row of seven colored circles in the following order from left to right: red, orange, yellow, green, blue, purple, and a darker purple.