



DOIT.C

Department of Information Technology
& Communication, Rajasthan



राज-काज

IPR Submission Process RajKaj 2.0

Date: 31-12-2025 Time: 02.00 PM

INTRODUCTION


- The Government of Rajasthan mandates all Gazetted and Non-Gazetted employees to declare details of immovable properties acquired in their own name or in the name of dependents, whether purchased, inherited, or received as a gift.
- As per the instructions of the Department of Personnel, state employees are required to submit their Immovable Property Return (IPR) online every year through the RajKaj IPR Module.
- In accordance with departmental instructions, the IPR for the year 2025 (as on 1st January 2026) is to be submitted online through RajKaj New Version 2.0 via <https://erajkaj.rajasthan.gov.in>

Steps to Fill IPR

1. Access to RajKaj2.0 IPR Portal
2. Selection of Public Service Category of the Employee as per His/Her Appointing Department/Office
3. Employee Profile Completion
4. Declare IPR as Nil if Employee doesn't own any Property
5. Add Property if Employee owns Properties
6. After Adding Properties Employee Declare and Submit IPR
7. Preview of IPR before Submission


Step-01: Access to RajKaj2.0 IPR Portal

- RAJKAJ Portal: erajkaj.rajasthan.gov.in
 - Sign In/Fill IPR >> RajSSO Login >> IPR Module




DEPARTMENT OF INFORMATION TECHNOLOGY & COMMUNICATION
GOVERNMENT OF RAJASTHAN


Screen Reader Access | A+ A A- | Aa आ



Sh. BhajanLal Sharma
Chief Minister, Rajasthan



Col. Rajyavardhan Rathore
Minister, IT&C



राज काज 2.0

Home Services About Us Contact Us

[→ Sign in](#)

[Fill IPR](#)

The future of government operations is digital


Transform your government office with RajKaj 2.0 - the comprehensive platform that modernizes file management, office procedures, and employee services.

[Search →](#)


Popular searches:

[Leave application](#)[File tracking](#)[Employee verification](#)[Document download](#)[APAR system](#)[Grievance portal](#)


[Fill IPR →](#)[Watch demo](#)



Department of Information Technology & Communication, Rajasthan



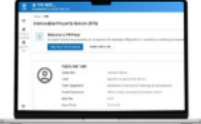
राज काज 2.0



भारत सरकार

अचल संपत्ति विवरण (IPR) भरना है अनिवार्य

समस्त राजकार्मिकों को प्रतिवर्ष 1 जनवरी की स्थिति में अचल संपत्ति विवरण राज-काज के माध्यम से अनिवार्यतः प्रस्तुत किया जाना है




- SSO में लॉग-इन करें और RajKaj IPR पर जाएं
- राज-काज के नए वर्जन 2.0 में प्रोफाइल अपडेट कर प्रॉपर्टी वॉलेट में अपनी समस्त संपत्तियों का विवरण दर्ज करें
- 1 जनवरी 2026 से 31 जनवरी 2026 के मध्य अचल संपत्ति विवरण को डिक्लेअर / सवनिट करें


[Rajkaj](#)[Rajkaj](#)erajkaj.rajasthan.gov.in

Step-02: Selection of Public Service Category

- The employee shall select the Public Service Category corresponding to his/her **Appointing Department**.
- Based on this selection, the employee's Service Details (such as **Designation, Service Cadre, etc.**) will shown according to this.



Hi Bharat Shrivastava



Welcome to Rajkaj

Select Public Service Representative Category you belong to:

☒ Government Employee

☐ Autonomous Body/PSU/Board Employee


☐ Judiciary Representative

☐ Legislative Members


☐ Political Members

☐ Contractual Staff

Get Started



Hi Anshu Jain



Welcome to Rajkaj

☒ Autonomous Body/PSU/Board Employee

☐ Legislative Members


☐ Contractual Staff

Get Started

Step-03: Employee Personal and Service Details Completion

- Employee can fetch his/her Personal Information based on SSO/SIPF option
- Employee can fill remaining information by himself
(Selection “Government Employee” & “Autonomous Body/PSU/Board Employee”)

Personal Information | **Service Details**



Status: **UNVERIFIED**

Government Employee

SSO ID *
SHRIVASTAVAB.DOIT

Get Data From *
SSO

Salutation *
Mr.

Salutation (in Hindi) *
श्री

Full Name *
Bharat Shrivastava

Full Name (in Hindi) *
भरत श्रीवास्तव

Date of Birth *
17/09/1991

Gender *
☒ Male ☐ Female ☐ Transgender

E-Mail ID *
SHRIVASTAVAB.DOIT@RAJASTHAN.GOV.IN

Mobile Number *
9001941331

14 / 100

[Logout](#) [Previous](#) [Next](#)

Continue....

Service Details (Selection “Government Employee”)

- Employee can enter service-related details such as designation, department, service category, pay and DDO.
- Employee may upload supporting documents, if required (optional).

Personal Information

Service Details

Joining Type *

Recruitment

Designation Category *

Service Designation

Parent Organization / Office *

Government Of Rajasthan

Service Rule Name *

Rajasthan Not Available Service Rules

Service Classification *

Subordinate Service

Designation *

Not Available

Employment Type

Gazetted

Employment Term *

Permanent

Service Joining Date *

04/11/2020

Current Posting Location *

Select Current Posting Location

Basic Pay *

Enter Basic Pay

DDO Code *

Enter DDO Code

0 / 12

Appointment Details

Employee ID

RJKA202026041702

16 / 16

Date of First Appointment *

04/11/2020

Date of Retirement *

30/09/2051

Document Checklist

Add Document

| Document Type | Document Description | Document | Verified | Waived Off | Waived Off Till | Status | Actions |
|---------------------------------------|----------------------|----------|----------|------------|-----------------|--------|---------|
| No Document Checklist added as of now | | | | | | | |

Logout

Submit

Service Details (Selection “Autonomous Body/PSU/Board Employee”)

- Employee can enter service-related details such as designation, department, service category, pay and DDO.
- Employee may upload supporting documents, if required (optional).

Personal Information

Service Details

Joining Type *
Recruitment

Parent Organization / Office *

Designation *

Employment Type
Gazetted

Employment Term *
Permanent

Service Joining Date *
25/04/2007

Current Posting Location *
Select Current Posting Location

Basic Pay *
Enter Basic Pay

DDO Code
Enter DDO Code

0 / 12

Appointment Details

Employee ID
RVPN200701101958

Date of First Appointment *
25/04/2007

Date of Retirement *
31/01/2039

16 / 16

Document Checklist

Add Document

| Document Type | Document Description | Document | Verified | Waived Off | Waived Off Till | Status | Actions |
|---------------------------------------|----------------------|----------|----------|------------|-----------------|--------|---------|
| No Document Checklist added as of now | | | | | | | |

Logout

Submit

Step-04: Declare IPR as Nil if Employee doesn't own any Property

- Employee can declare IPR as NIL if no immovable property is owned.
- NIL declaration can be reviewed and submitted online.

Home / IPR

Immovable Property Return (IPR)

[View Old IPR](#)

Welcome to IPR Portal

You haven't declared any properties yet. As a government employee of Rajasthan, it is mandatory to declare your Immovable Property Return (IPR) annually.

[Add Your First Property](#) [Declare IPR as NIL](#)

[Update Profile](#)

Ganesh Narayan Meena

Designation: Programmer

Cadre: Rajasthan Computer State And Subordinate Service Rules

Parent Department: Department of Information Technology and Communication

Posted Department: Commissioner, Information Technology and Communication Department, Rajasthan, Jaipur

Home / IPR / **Declare IPR**

Declare IPR as NIL

Ganesh Narayan Meena Verified

Designation: Programmer

Cadre Name: Rajasthan Computer State And Subordinate Service Rules

Parent Department: Department of Information Technology and Communication

Posted Department: Commissioner, Information Technology and Communication Department, Rajasthan, Jaipur

Basic Pay: -

Date of Birth: 31-10-1984

| | | | | |
|------------------------|-------------------------------|-----------------------------------|----------------------------------|----------------------------------|
| Valuation 00 | Total Properties 00 | Total Purchase Value 00 | Total Present Value 00 | Total Annual Income 00 |
|------------------------|-------------------------------|-----------------------------------|----------------------------------|----------------------------------|

Declaration

☒ I hereby declare that the information furnished above is true and complete and best of my knowledge and belief. I do not own any immovable property as on date of declaration. I undertake to immediately report any acquisition of immovable property in future and submit the required returns and submit the required returns as per prescribed format and timeline.

Date: 31-12-2025

Ganesh Narayan Meena

[Add Properties Instead](#) [Submit](#)

Step-05: Add Property if Employee owns Properties

- Employee can add and manage details of owned immovable properties by selecting the appropriate property type.
- Property information can be declared, reviewed, and submitted.

Home / IPR

Immovable Property Return (IPR)

[View Old IPR](#)

Welcome to IPR Portal
You haven't declared any properties yet. As a government employee of Rajasthan, it is mandatory to declare your Immovable Property Return (IPR) annually.
[Add Your First Property](#) [Declare IPR as NIL](#)

[Update Profile](#)

Ganesh Narayan Meena
Designation: Programmer
Cadre: Rajasthan Computer State And Subordinate Service Rules
Parent Department: Department of Information Technology and Communication
Posted Department: Commissioner, Information Technology and Communication Department, Rajasthan, Jaipur
Basic Pay: 49,000
Date of Birth: 31-10-1984

Important Reminder

- All government employees must file **annually by 31st January**.
- Declare all properties owned by self, spouse and dependent children.
- Update property values annually based on current market rates.

What Properties Should You Declare?

Residential
Apartment, Building, Independent House, Flat, Villa, Land

Agricultural
Farmhouse, Land, Plot

Commercial
Office Space, Plot, Shop, Showroom

Industrial
Building, Plot, Factory, Land

How to Get Started?

Step 1

Add Your Properties
Declare all immovable properties owned by you, spouse, and dependent children.

Step 2

Fill Property Details
Provide location, acquisition details, and current market value.

Step 3

Declare Properties
Declare your saved properties or newly added properties.

Step 4

Submit Annual Return
File your IPR return annually by 31st January.

Continue...

Add Property Details

- Employee can select property type and sub-type.
- Property address details (rural/urban, address, district, state) are to be entered.

Add Property ×

Property Details
Property Type *

Property Sub Type *

Property Address
Address Location *
☐ Rural ☒ Urban
Address Line 1 *

Address Line 2

Pincode/Zipcode *

Country *

DigiPin

Latitude

Longitude

Continue....

Ownership Details


- Employee can select ownership type and upload supporting documents (optional).
- Financial, acquisition, and property value details are to be entered.

Ownership details

Owned By *

☒ Self ☐ Dependent ☐ Joint

Upload Document(Optional)

 [Attach File\(s\)](#)

Files Supported : .pdf Maximum Size : 5MB

Financial Details

Manner of Acquisition *

Select Manner ▼

Date of Acquisition

Select Date ▼

Select Month ▼

Select Year ▼

Details of person/organization from whom property was acquired

Name *

Enter Name

Contact No.

Enter Contact No.

Present Market Value *

00


Annual Income From Property


00


Save

Step-06: After Adding Properties Employee Declare and Submit IPR

- Employee adds property details and reviews the Property Summary.
- Employee declares and submits the IPR.

 Valuation
INR **10,00,000**

 Total Properties
1

 Residential
1


Property Wallet

History

All

Residential

Property Details

 Residential

Self

Residential Plot

Shastri Nagar, Gangapur city, India - 322202

Acquisition Mode

Purchase

Acquisition Date


1-1-2025

Purchase Value

7,50,000

Current Value

10,00,000



Continue....

Update & Delete Properties


- Employee can update or release property information as required.

Property Wallet

History

AllResidential

Property Details

 ResidentialSelf

⋮

Update Property

Delete Property

Residential Plot

Shastri Nagar, Gangapur city, India - 3222

Acquisition Mode

Purchase

Acquisition Date


1-1-2025

Purchase Value

7,50,000

Current Value



10,00,000



Step-07: Preview of IPR before Submission

- Employee can view the details of the declared property.
- Employee can verify property information such as type, address, acquisition details, and present value.
- Employee must review and check the property details before the submission.

Property Summary

 **Property 1** 

| Type | Address | Ownership | Date of Acquisition | Mode of Acquisition | Purchase Value | Present Value | Annual Income |
|-------------|--|-----------|---------------------|---------------------|----------------|---------------|---------------|
| Residential | Shastri Nagar, Gangapur city, India - 322202 | Self | 1-1-2025 | Purchase | 7,50,000 | 10,00,000 | 0 |

Declaration
☒ I hereby declare that the information furnished above is true and complete and best of my knowledge and belief. I undertake to immediately report any acquisition of immovable property in future and submit the required returns and submit the required returns as per prescribed format and timeline.
Date: 30-12-2025 Shrivastava

Cancel

Submit

OTP Authentication

- OTP is sent to the registered mobile number (SSO profile).
- Employee enters and verifies the OTP.
- OTP verification completes the process.

Verify OTP


×


Enter the OTP sent to your Registered Mobile Number(SSO Profile)


Resend OTPVerify OTP

Property Return History

- Employee can view year-wise property details and return history.
- Employee can view and download the PDF report.

 Valuation
INR 10,00,000


 Total Properties
1

 Residential
1


Property Wallet History

1 Returns Filed Successfully

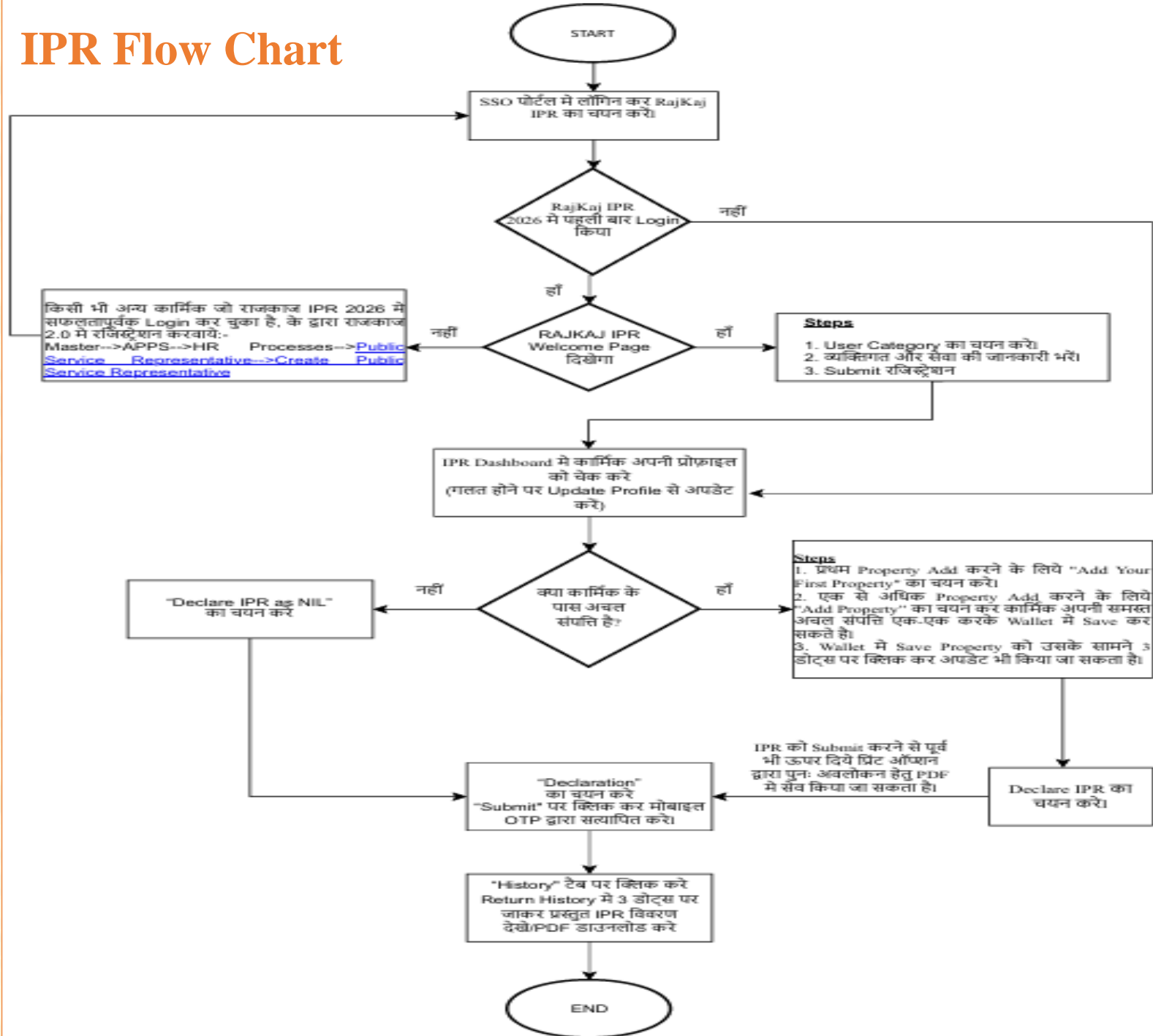
Return History

 IPR 2025 - 26

| Filed On | Properties | Purchase Value | Current Value |
|------------|------------|----------------|---------------|
| 30-12-2025 | 1 | 7,50,000 | 10,00,000 |

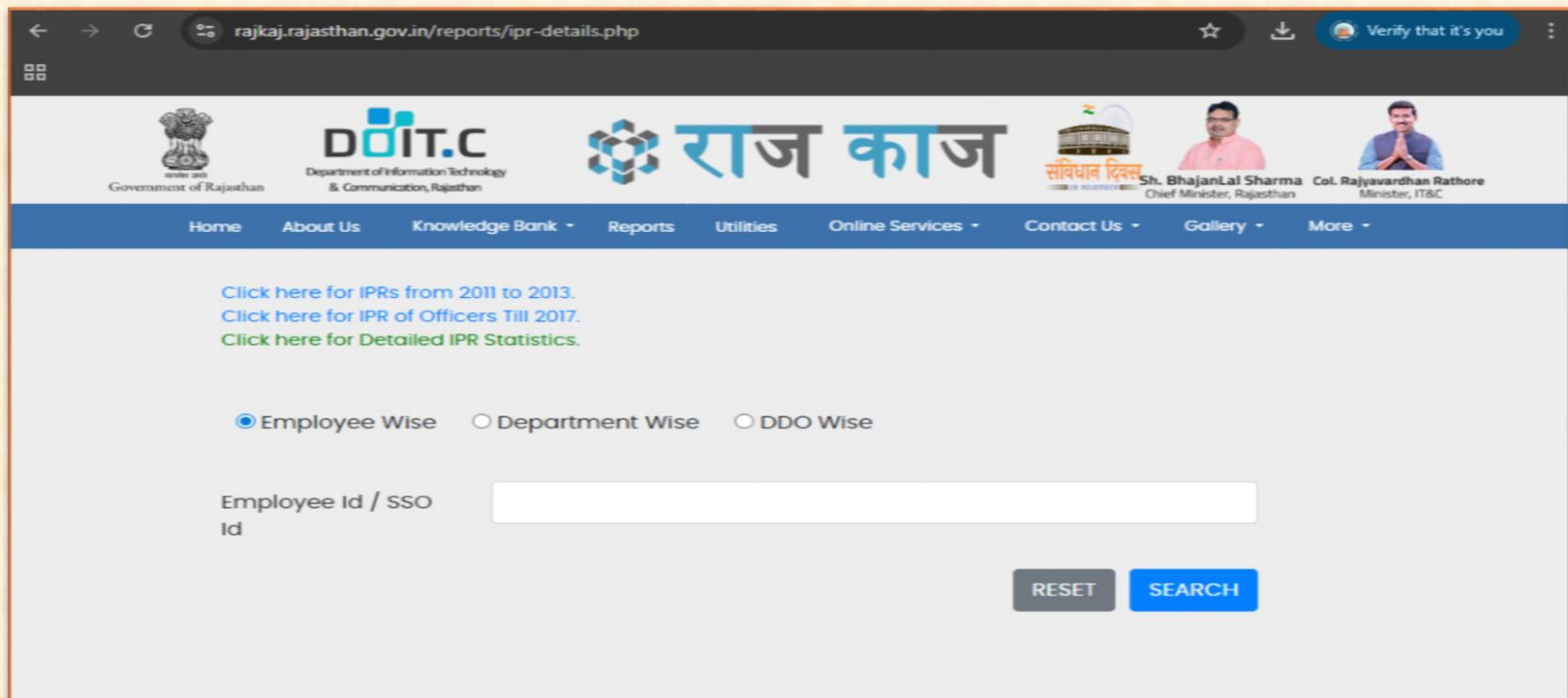


IPR Flow Chart



View & Download Previous Year's IPR

- Employees can view and download previous years' IPR submissions through the official RajKaj website.
- IPR reports are available for Department, Employee, and DDO via Reports → Immovable Property Return → View IPR.



The screenshot shows the 'raj.kaj.rajasthan.gov.in/reports/ipr-details.php' page. The header includes the Government of Rajasthan logo, DIT.C logo, and the 'राज काज' (Raj Kaj) logo. Below the header is a navigation bar with links: Home, About Us, Knowledge Bank, Reports, Utilities, Online Services, Contact Us, Gallery, and More. The main content area contains three links: 'Click here for IPRs from 2011 to 2013.', 'Click here for IPR of Officers Till 2017.', and 'Click here for Detailed IPR Statistics.' Below these links are three radio buttons: 'Employee Wise' (selected), 'Department Wise', and 'DDO Wise'. There is a text input field labeled 'Employee Id / SSO Id'. At the bottom right are two buttons: 'RESET' and 'SEARCH'.

raj.kaj.rajasthan.gov.in/reports/ipr-details.php

Government of Rajasthan

DIT.C
Department of Information Technology
& Communication, Rajasthan

राज काज

सचिवान दिक्क
Sh. BhajanLal Sharma
Chief Minister, Rajasthan

Col. Rajyavardhan Rathore
Minister, IT&C

Home About Us Knowledge Bank Reports Utilities Online Services Contact Us Gallery More

[Click here for IPRs from 2011 to 2013.](#)
[Click here for IPR of Officers Till 2017.](#)
[Click here for Detailed IPR Statistics.](#)

☒ Employee Wise ☐ Department Wise ☐ DDO Wise

Employee Id / SSO Id

RESET SEARCH

Thank You

RajKaj Team – DoIT&C, Rajasthan