

PAR Query Process

कार्मिक विभाग के कार्य मूल्यांकन अनुदेश 05-06-2008 के बिंदु संख्या 12 (4) एवं 13 में ऐसे कार्य मूल्यांकन प्रतिवेदन जिसमें प्रविष्टियां पर्याप्त रूप से अर्थपूर्ण न हो, ऐसे प्रतिवेदन में समीक्षक/स्विकारकर्ता अधिकारी को Query करने का प्रावधान है।

राजकाज में किसी PAR पर Query करने का प्रावधान समीक्षक एवं स्विकारकर्ता अधिकारी के स्तर पर बनाया गया है। प्रतिवेदित की पी.ए.आर. पर समीक्षक एवं स्विकारकर्ता अधिकारी द्वारा Previous Authority से Query की सकती हैं। File को Open करने के बाद **Query on PAR** बटन दिखाई देगा जिस पर Click करने के बाद जिस भी Authority से Query करनी हैं इस Screen के द्वारा Query की जा सकती हैं।

Save Forward View Movement Close

Basic Info Summary

Do you agree with Reporting Officer/Reviewing Authority? * ☐ Yes ☐ No

Do you think that any remarks are adverse? If yes, then provide strong reason in brief. * ☐ Yes ☒ No

Is the Reportee sensitive towards people from SC/ST/Helpless/Weaker sections? If no, then provide reason. * ☒ Yes ☐ No

Has any matter come to your knowledge, which gives adverse impression about the integrity of the Reportee and his capability to deliver the duties in an honest manner? If yes, then provide details. * ☐ Yes ☒ No

Aggregate Assessment of Accepting Authority * ☐ Excellent ☐ Very Good ☐ Good ☐ Satisfactory ☐ Unsatisfactory

Save Accept PAR Reset Return to Establishment Query On PAR

यदि Query स्विकारकर्ता अधिकारी द्वारा की जा रही है तो प्रतिवेदक अधिकारी एवं समीक्षक अधिकारी का option आएगा।

यदि Query समीक्षक अधिकारी द्वारा की जा रही है तो केवल प्रतिवेदक अधिकारी का option आएगा

PAR Raise Query

All fields marked with * are mandatory.

Raise Query on This PAR

Send the PAR Query to * ☒ Reporting Authority (Mr. Darbari S Lal (Additional Director, test_section)) ☐ Reviewing Authority (Ms. Manisha Rathore (Supervisor Testing, Information Technology and Communication Department))

Query (Not more than 1000 words) *

Upload Document(Optional)

Attachments [Attach File\(s\)](#) [Max: 1 Attachment of 50 MB]

Submit Query Close

Note: - Query करने के बाद पी.ए.आर. की फाईल Query करने वाले के पास ही रहती है वो उस फाईल का निस्तारण कभी भी कर सकता है ।

Query करते समय Query लिखने का प्रावधान किया गया है और जरूरी दस्तावेज को attachment में लगाया जा सकता है ।

यदि किसी फाईल पर अधिकारी द्वारा query की गयी है तो query वाले कॉलम में **Yes** लिखा आएगा।

Index

As Reporting

As Divisional commissioner/District collector

As Reviewing

As Accepting

As Mark To

Group Worklist

PAR Bulk Assessment

Disposed Files

PA

Search for:

Please Select

▼

Search

Export to:

Excel

15

▼

File No. ▾	File Description ▾	Appraiser Name ▾	Appraiser Designation ▾	Query? ▾	From Date ▾	To Date ▾	Reporting Authority ▾	DC/Div Com. ▾	Reviewing Authority ▾	Accepting Authority ▾	Mark To ▾	Status ▾
<input type="checkbox"/> PAR/DoIT & C/2025-59405	PAR(2023 - 2024) for Mr. Arunbhai sharma (test, UID)	Mr. Arunbhai sharma	Analyst cum Program (Deputy Director)	Yes	01 Jul 2023	30 Sep 2023	Darbari Lal (Additional Director, test_section)		Ms. Manisha Rathore (Supervisor Testing, Information Technology and Communicat Department)	Mrs Teena Verma (Informatic Assistant, Block H/Q Office of Analyst cum programmer(Director) DoIT&C-Raisinghnagar, Shri Ganganagar)	TestPAR1	Pending with Accepting Authority

जिस भी Authority से Query की गयी है उसके PAR के Inbox में PAR Queries Tab में query available होगी जिसको Open करने पर का जवाब दिया जा सकता है ।

As Reporting

As Divisional commissioner/District collector

As Reviewing

As Accepting

As Mark To

Group Worklist

PAR Bulk Assessment

Disposed File

PAR Queries

Search for:

Please Select

▼

Search

Export to:

Excel

15

▼

	File No. ▼	File Description ▼	Query ? ▼	From Date ▼	To Date ▼	Reporting Authority ▼	DC/Div Com. ▼	Reviewing Authority ▼	Accepting Authority ▼	Mark To ▼	Status ▼
<input type="checkbox"/>	PAR/DoIT & C/2025-59405	PAR(2023 - 2024) for Mr. Arunbhai sharma (test, UID)	Yes	01 Jul 2023	30 Sep 2023	Darbari Lal (Additional Director, test_section)		Ms. Manisha Rathore (Supervisor Testing, Information Technology and Communication Department)	Mrs Teena Verma (Informatic Assistant, Block H/Q Office of Analyst cum programmer(D Director) DoIT&C-Raisinghnagar Shri Ganganagar)	TestPAR1	Pending with Accepting Authority

Query प्राप्त करने वाला अधिकारी अगर प्रतिवेदक अधिकारी है तो उसको प्रतिवेदित एवं स्वयं (प्रतिवेदक अधिकारी) वाला पार्ट दिखाई देगा ।

Query प्राप्त करने वाला अधिकारी अगर समीक्षक अधिकारी है तो उसको प्रतिवेदित, प्रतिवेदक एवं स्वयं (समीक्षक अधिकारी) वाला पार्ट दिखाई देगा ।

File Details [Vertical View] - [File No.:PAR/DoIT & C/2025-59405] [Subject:Performance Appraisal Report]

Save Forward View Movement Close

Basic Info		Summary	
Date	21-Jul-2025	Authority Name	Mr. Darbari S Lal (Additional Director, ...)
Remarks	Electronically Verified & Authenticated on 21-Jul-2025 02:49 PM		

NOTING

Query Details

Query	Why gave excellent grading?(By : Mrs Teena S Verma (Informatic Assistant, Block H/Q Office of Analyst cum programmer(Dy Director) DoIT&C- Raisinghnagar, Shri Ganganagar), 21/07/2025 02:54:18 PM) Annexure-A (Dr Lokesh ACR filled 2023-24) (1) (1).pdf		
Query Response *	Because he has done good work.		
Upload Document(Optional)	Attach File(s) [Max: 1 Attachment of 50 MB, Used: 1 Attachment of 472.38 KB] Adobe Scan 18-Jun-2025 (1).pdf		

Close Submit Query Response

Query का उत्तर दर्ज करते समय लिखने का प्रावधान किया गया है और जरूरी दस्तावेज को attach/upload भी किया जा सकता है ।

Query का उत्तर दर्ज करने के बाद PAR queries से query हट जाएगी और PAR की Main file (जिस फाइल से query की गयी थी) में query दर्ज हो जाएगी ।

File Details [Vertical View] - [File No.:PAR/DoIT & C/2025-59405] [Subject:Performance Appraisal Report]

Save Forward View Movement Close

Basic Info		Summary	
of the Reportee and his capability to deliver the duties in an honest manner? If yes, then provide details.		<input type="radio"/> Yes <input checked="" type="radio"/> No	
5. Overall evaluation of the Reportee based on Point No. 1 and 2. (Please select the assessment grade)		<input checked="" type="radio"/> Excellent <input type="radio"/> Very Good <input type="radio"/> Good <input type="radio"/> Satisfactory <input type="radio"/> Unsatisfactory	
Date	21-Jul-2025	Authority Name	Mr. Darbari S Lal (Additional Director, ...)
Remarks	Electronically Verified & Authenticated on 21-Jul-2025 02:49 PM		

NOTING

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Query Response	Because he has done good work (21/07/2025 02:58:01 PM) Adobe Scan 18-Jun-2025 (1).pdf		

Part- 3

To be filled by Reviewing Authority [Ms. Manisha Rathore (Supervisor Testing, Information Technology and Communication Department)]

Do you agree with Reporting Officer's remarks and collective assessment? *

☒ Yes ☐ No

Do you think that any remarks are adverse? If yes, then provide strong reason in brief. *

☐ Yes ☒ No